

## How to Prepare for CSA

### MANAGERS

- ❖ Know your CSA score before the federal government tells you what it is. Third parties will calculate the score for you — for a price — but if you plan to do the scoring yourself, visit <http://csa2010.fmcsa.dot.gov> to learn how.
- ❖ Update your Motor Carrier Census form (MCS-150). Some of the information on this form is used to calculate your fleet's CSA score.
- ❖ Every violation documented by enforcement personnel affects the entire fleet's score. Make sure your drivers understand this.
- ❖ Document all violations and store the documents where they can be quickly retrieved. If you discover that your score has been hurt because FMCSA had inaccurate data, you won't be able to do anything about it unless you can produce the correct data.
- ❖ Caveat emptor: Third-party services provider software is available to aid carriers with CSA compliance, but the CSA program is in a beta phase and the methodology could be tweaked at any time. If you use such software, keep in touch with your vendor and make sure that you have the latest release.
- ❖ Educate your drivers and staff about CSA. Train your drivers to reduce the number of unsafe events.
- ❖ Review the Safety Measurement System (SMS) methodology at <http://csa2010.fmcsa.dot.gov/outreach.aspx>.
- ❖ Check carrier safety records online at <http://ai.fmcsa.dot.gov/default.aspx>.
- ❖ Visit the CSA Web site: <http://csa2010.fmcsa.dot.gov>.
- ❖ Subscribe to the RSS feed or e-mail list to stay up-to-date on CSA 2010 news and information.


### DRIVERS

- ❖ Know and follow safety rules and regulations.
- ❖ Become familiar with how FMCSA will assess safety under CSA.
- ❖ Become knowledgeable about the new Behavior Analysis and Safety Improvement Categories (BASICs).
- ❖ Keep copies of all your inspection reports. Every inspection affects your company's score.
- ❖ Violations that fall under the "Unsafe Driving" and "Fatigued Driving" BASICs are heavily weighted and will flag your carrier for intervention quicker than other types of violations. Take special care to avoid them.
- ❖ No news is good news. Enforcement officials won't be handing out kudos for safe drivers who have all of their paperwork in order, but an inspection that uncovers no equipment or driver violations is essentially a "good" inspection.
- ❖ Check out Web-based commercial motor vehicle safe driving tips at <http://www.fmcsa.dot.gov/about/outreach/education/driverTips/index.htm>.

The materials in this toolkit provide samples of the many items available to support CSA 2010 industry outreach.

### Industry Suite of Materials Available on the Web

Review this one-page flyer to learn about the range of materials available on the CSA 2010 Website for motor carriers and other industry stakeholders. Go to <http://csa2010.fmcsa.dot.gov/YourRole/fmcsa.aspx> for additional resources.

 **Helpful Hint:** Stay connected — sign up for CSA 2010 email updates or RSS feeds and encourage local industry stakeholders to subscribe too at: [http://csa2010.fmcsa.dot.gov/Stay\\_Connected.aspx](http://csa2010.fmcsa.dot.gov/Stay_Connected.aspx)


### CSA 2010 Brochure

Use the brochure as a handout at meetings, presentations, or conferences to provide stakeholders with a concise overview of CSA 2010.

 **Helpful Hint:** Download a print-friendly version: [http://csa2010.fmcsa.dot.gov/Documents/Brochure\\_TwoPager.pdf](http://csa2010.fmcsa.dot.gov/Documents/Brochure_TwoPager.pdf)


### Motor Carrier Preparedness Flyer

Provide motor carriers with information about how CSA 2010 will affect the way FMCSA assesses carrier safety and three steps carriers can take to prepare for the change.

 **Helpful Hint:** This flyer is mailed to motor carriers along with their Motor Carrier Census form (MCS-150) reminders. Encourage staff to also distribute them to carriers during the regular course of business throughout the year: [http://csa2010.fmcsa.dot.gov/Documents/MotorCarrier\\_WhatYouCanDoNow.pdf](http://csa2010.fmcsa.dot.gov/Documents/MotorCarrier_WhatYouCanDoNow.pdf)


### Driver Safety Enforcement Factsheet

Give this factsheet to commercial motor vehicle carriers so they can talk to their drivers about how CSA 2010 affects both drivers and carriers.

 **Helpful Hint:** Encourage drivers and motor carriers to go to the CSA 2010 Motor Carriers and Drivers Webpage: <http://csa2010.fmcsa.dot.gov/YourRole/motorcarriers.aspx>


### SafeStat vs. SMS Factsheet (Spanish Translation)

Provide this and other materials available in Spanish and French on the CSA 2010 Website to carriers who may need them.

 **Helpful Hint:** Access additional translated materials: <http://csa2010.fmcsa.dot.gov/Outreach.aspx>

### CSA 2010 General Factsheet

Use this factsheet to introduce the core concepts of CSA 2010— measurement, evaluation, and intervention—to industry, FMCSA staff, and State Partners.

 **Helpful Hint:** Visit the About CSA 2010 area of the website for more detailed information: <http://csa2010.fmcsa.dot.gov/about/fmcsa.aspx>

*For Additional CSA Information See*  
**www.midwestwheel.com**



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